

I APPROVE



THE RECTOR OF THE UNIVERSITY
OF TRADITIONAL MEDICINE,
THE PRESIDENT OF SCIENTIFIC COUNCIL:
_____ N. KH. SARIBEKYAN

« 21 » 11 2020 p.

UNIVERSITY OF TRADITIONAL MEDICINE FINAL ASSESSMENT PROCEDURE OF THE ONLINE COURSES

I. GENERAL PROVISIONS

This procedure regulates the assessment system process of the midterm tests and exams of the students of the University of Traditional Medicine (hereinafter referred to as UTM), also the issues related to final attestation and the appeal of the assessment of the graduates.

The following provisions are on the legal basis of this procedure.

1. According to the decision N298, the Government of the Republic of Armenia declared Emergency Situation in the Republic of Armenia on March 16, 2020.
2. Order No. 1348, "Methodological Guideline for the Organization of Distance Learning Courses of Higher and Postgraduate Vocational Education" accepted by the RA Minister of Education and Science on August 27, 2010.
3. Order No. 1282-N, "Procedure for Final Attestation of the Graduates of Higher Educational Institutions of the Republic of Armenia" accepted by the RA Minister of Education and Science on November 7, 2017.
4. The relevant orders "Student Knowledge Checkup and Assessment" and "Final Attestation of the Graduates" of the UTM.

II. THE ORGANIZATION AND PROCEDURE OF THE FINAL ASSESSMENT

1. In the process of distance learning courses of the UTM, each course ends with a mandatory knowledge checkup in the form of a test or an examination.
2. According to the order "Student Knowledge Checkup and Assessment" (05.03.2018) and the following procedure of the UTM, the midterm tests and examinations will be held online, with the relevant questionnaires, using different platforms of distance learning courses.
3. The knowledge checkup of the midterm tests will be either oral or in written form, according to the current assessment system of the UTM. Taking into account the current situation, it is allowed to have either 2 midterm tests or 1 final test. It's worth mentioning, that in case of 1 final test, the components of 2 midterm tests will be combined together. The points will be distributed according to the scale of the final examination.

4. At the end of the semester of the relevant courses, the students should take a final exam. The final examination will be held either in oral or written form (or both of them) with the relevant questionnaire.
5. During the final examination, the student will choose the ticket, after which it is shown on the screen.
6. During the oral examination, the student will be given maximum 20 minutes for preparing and answering the questions. By the way, there should be three questions in the ticket.
7. After having chosen the ticket, the hands of the student and his/her table surface should be visible during the whole process of examination.
8. In case of any disconnection occurred during the examination process, the student should choose a new ticket. It can be done only twice otherwise the exam is considered as a failed one.
9. During the examination, the student shouldn't use any information sources and he/she is obliged to maintain academic honesty.

III. THE ORGANIZATION AND PROCEDURE OF THE FINAL ATTESTATION OF THE GRADUATES

1. The Final Attestation is the checkup of the graduate's knowledge and skills, which will be carried out in the online format, because of the Emergency Situation in the Republic of Armenia.
2. The Final Attestation Commission will be in the auditorium of the university adjusted to the current emergency situation keeping social distance.
3. Maximum 24 students may participate in the final attestation within a day.
4. The approved schedule (date, time, names of the students) will be sent to all graduates by email three weeks before the examination.
5. The Final Attestation is organized according to the curriculum. Taking into account the peculiarities of distance learning process, it is done in one stage (oral form), including theoretical knowledge and practical skills. There should be 2 questions and 1 more problem solving question in the ticket.
6. During the Final Attestation, the student will choose the ticket, after which it is shown on the screen.
7. The student will be given maximum 20 minutes for preparing and answering the questions.
8. After having chosen the ticket, the hands of the student and his/her table surface should be visible during the whole process of Final Attestation.
9. In case of any disconnection occurred during the examination, the student should choose a new ticket. It can be done only twice otherwise the exam is considered as a failed one.
10. During the examination, the student shouldn't use any information sources and he/she is obliged to maintain academic honesty.

IV.FINAL GRADE APPEAL

1. The student may appeal the grade of the final examinations and final attestation, if he/she does not agree with the final result and has reasonable and sufficient grounds for the appeal.
2. In case of appealing the final exam grade, the student submits an electronic application to the Dean, who forms a commission within two days and organizes an additional examination, informing the student the relevant date and time in advance.
3. The assessment of the final attestation is subject to additional discussion and appeal, according to the 22nd point of the order "Final Attestation of the Graduates" of the University of Traditional Medicine.